



MINI GRANT APPLICATION
\$250 - \$5,000

The Regional Access Project Foundation provides funding, oversight, technical assistance and guidance to nonprofit, community based organizations or other collaborative groups, which serve the populations of eastern Riverside County in the areas of health, mental health, and juvenile intervention.

Title of Project: _____

Organization Name: _____

Address: _____

Contact Person: _____

Telephone: _____ Fax Number: _____

Email Address: _____

Date: _____ Requested Grant Amount: _____

Please Attach the Following:

- **Description of your organization and services provided – include funding sources**
- **Explanation of supplemental funds request – Why do you need the funds at this time**
- **Request budget including narrative explaining how the funds will be used**

Be advised that all approved requests will be required to provide copies of receipts for all expenditures and demographic information as appropriate for the specific request.

Also include the following unless you are currently funded for another project, in which case, only include those documents that have changed.

- Documentation of insurance coverage
- Copy of IRS 501(c)(3) Exemption letter
- Cover letter (optional but suggested)
- Federal EIN
- Articles of Incorporation
- Most recent 990 or Financial Statement
 Include assets and liabilities of organization
- Mission statement
- List of Board Members and affiliations

All documents and the Cover Letter should be sent to:

Judith Cox
Chief Executive Officer
Regional Access Project Foundation
75-105 Merle Drive #800
Palm Desert CA 92211

Signature of Person Authorized to Sign for the Organization

Signature: _____ Title _____

Print Name: _____ Date: _____

In the event you currently have or previously had a funded program please sign one of the following:

All documents have been previously provided and are on file in the Regional Access Project Foundation offices. There have been no changes on any of the required documents.

Signed:
Date:

OR

All documents have been previously provided and are on file in the Regional Access Project Foundation offices. The only changes are to the following documents:

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Copies have been included in the application packet.

Signed:

Date: